The Roger De Haan Charitable Trust

Grant Application Form (Form A/20)

The Roger De Haan Charitable Trust is a private family charitable foundation that provides grants to charities and non-profit community organisations that support development of education, community projects, health and well-being, arts, culture and sport, principally for people living in east Kent, and in particular the District of Folkestone and Hythe.

Applications will be considered from registered charities or other institutions provided they can demonstrate clearly that their activities are charitable in nature.

The following information is required to enable the application to be reviewed with the minimum of delay. **Please take care to complete each section of the application in full.**

In submitting an application, whether online or on paper, you acknowledge that you have read and understood all guidance, including FAQs, on the website rdhct.org.uk.

Name of Charity/Group:
Contact Details (please complete in full)   Name of Primary Contact: Address Line 1:   Address Line 2:   Town/City: County: Postcode: Email: Primary Telephone Contact Number:

Please provide a brief description of your organisation
Is your organisation a registered charity? If so, what is your registration number?
If your application is not from or on behalf of a registered charity, how is your group formally constituted (if possible please enclose a copy of your constitution with your application)?   **Important Note** If your organisation is a Community Interest Company (CIC): • Please provide a copy of the Community Interest Statement pertaining to your organisation. • Does your constitution permit payment to investors Yes/No? (delete as applicable) • Please supply details of all transactions with or payments to directors and shareholders over the past two years. • Please indicate how much surplus, if any, was generated in the last annual accounts and how it was spent to benefit the community. (please use a separate sheet if necessary)
Are you part of a larger organisation? If so, what is the name of your parent organisation?

Please provide a brief description of your project (max 500 words):-

Please explain why you are applying for a donation and how you would use the funds (max 200 words)

Which geographic area will benefit from your project (answer required)?

How many people will benefit from your project (answer required)?

If your project includes volunteer contributions, how many volunteers are expected to take part (answer required)?

What is the planned duration of the project for which funds are sought (answer required)?

What is the total cost of your project (please include a full budget with your application)?
Amount of funding being requested?
Please itemise what funding you have in place so far, including amounts, and from what sources (answer required)? 1 2 3 4 5   Important: Trustees will not normally consider applications unless applicants can demonstrate evidence of wider fundraising activity.
Please provide a list of other organisations or foundations you have approached for funding (answer required): 1 2 3 4 5 Important: Trustees will not normally consider applications unless applicants can demonstrate evidence of wider fundraising activity.

Any additional information:-
If a grant is agreed, payment will be made by cheque. Please provide the name of the account to which the cheque should be made payable.

Checklist:

- **Please attach a copy of your most recent accounts.**

- **If you are not a registered charity please attach a copy of your constitution, if applicable.**

- **For capital projects please remember to include details of competitive quotes for the work you propose to undertake.**

Please return your completed application form to:-

The Roger De Haan Charitable Trust
Strand House
Pilgrims Way
Monks Horton
Ashford
TN25 6DR